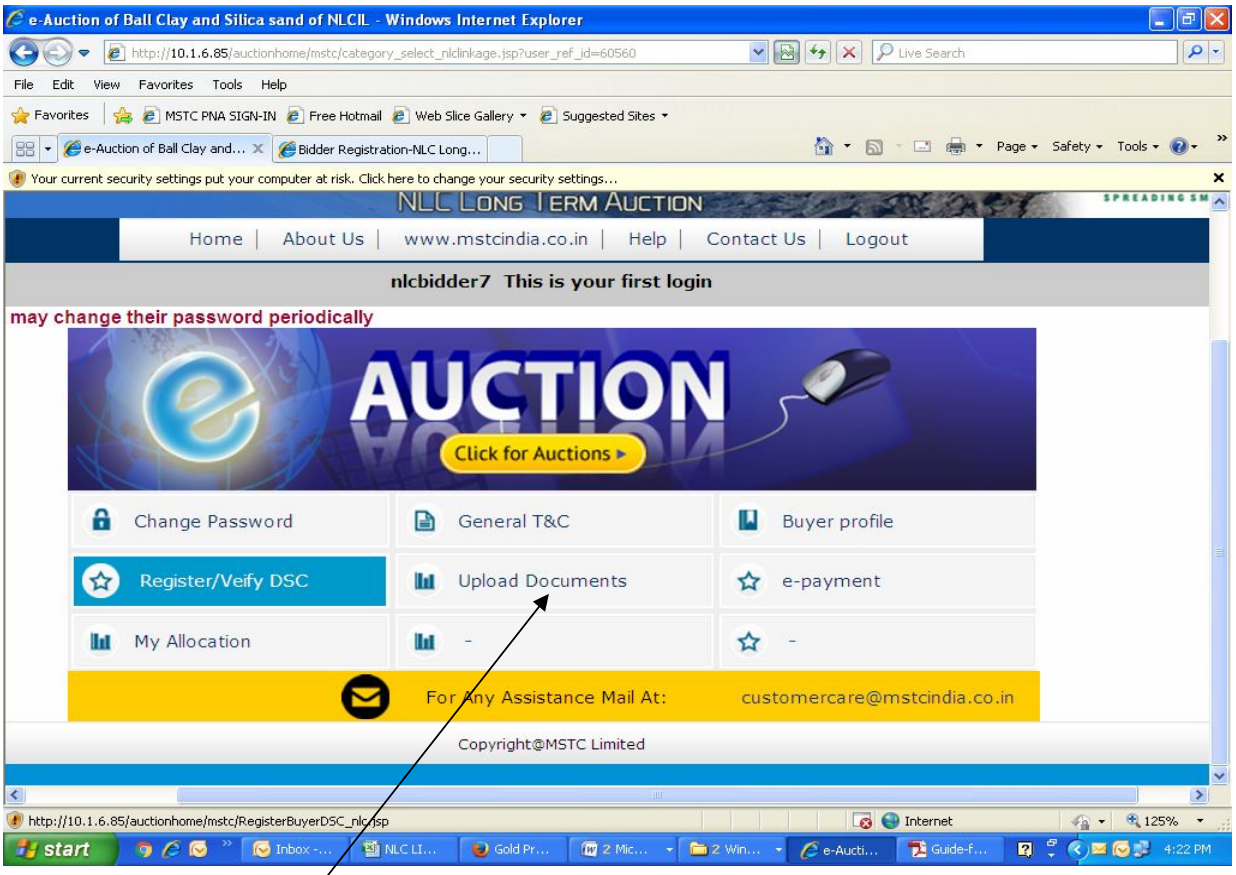
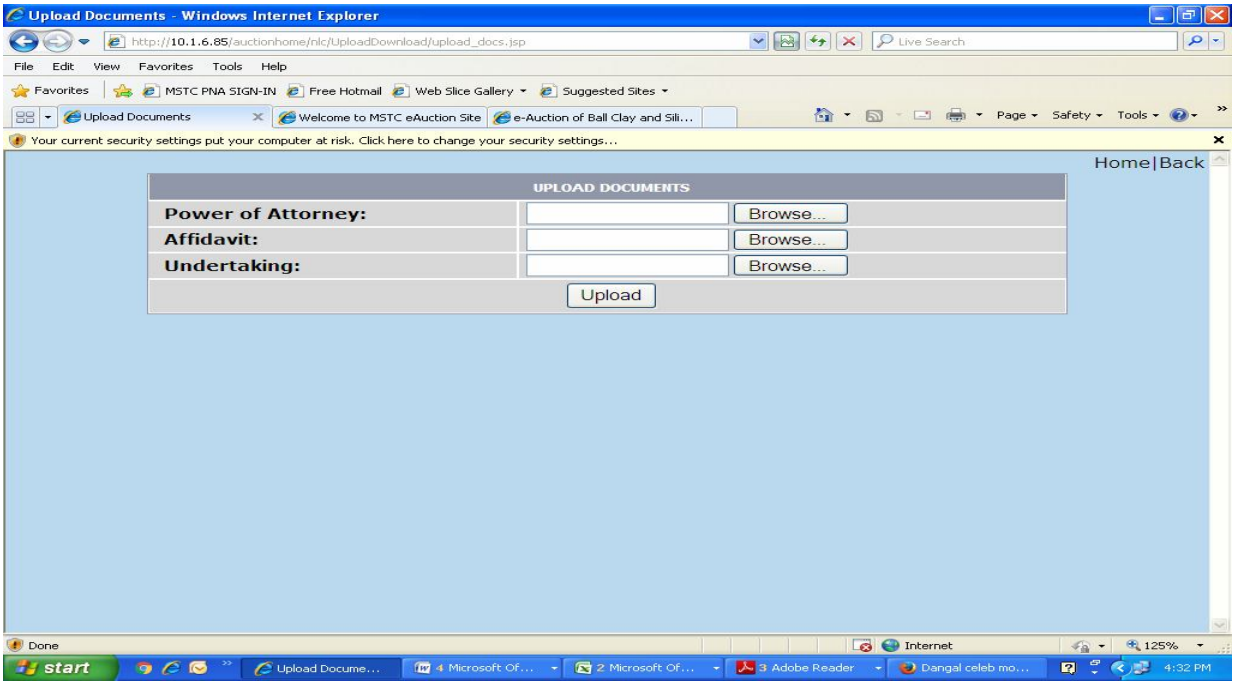
Guide For Bid Submission

1. Login as ‘Buyer’ with the user id and password at http://mstcecommerce.com/auctionhome/nlc/index.jsp

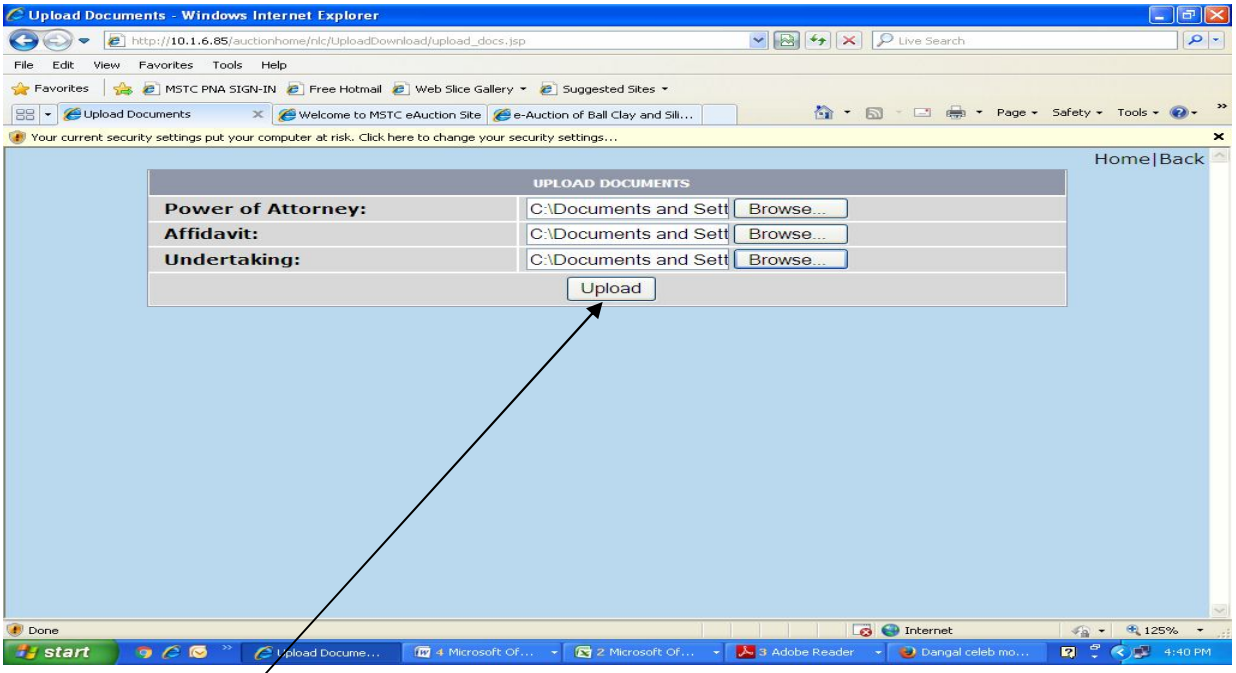
2. Click on Login to sign in.



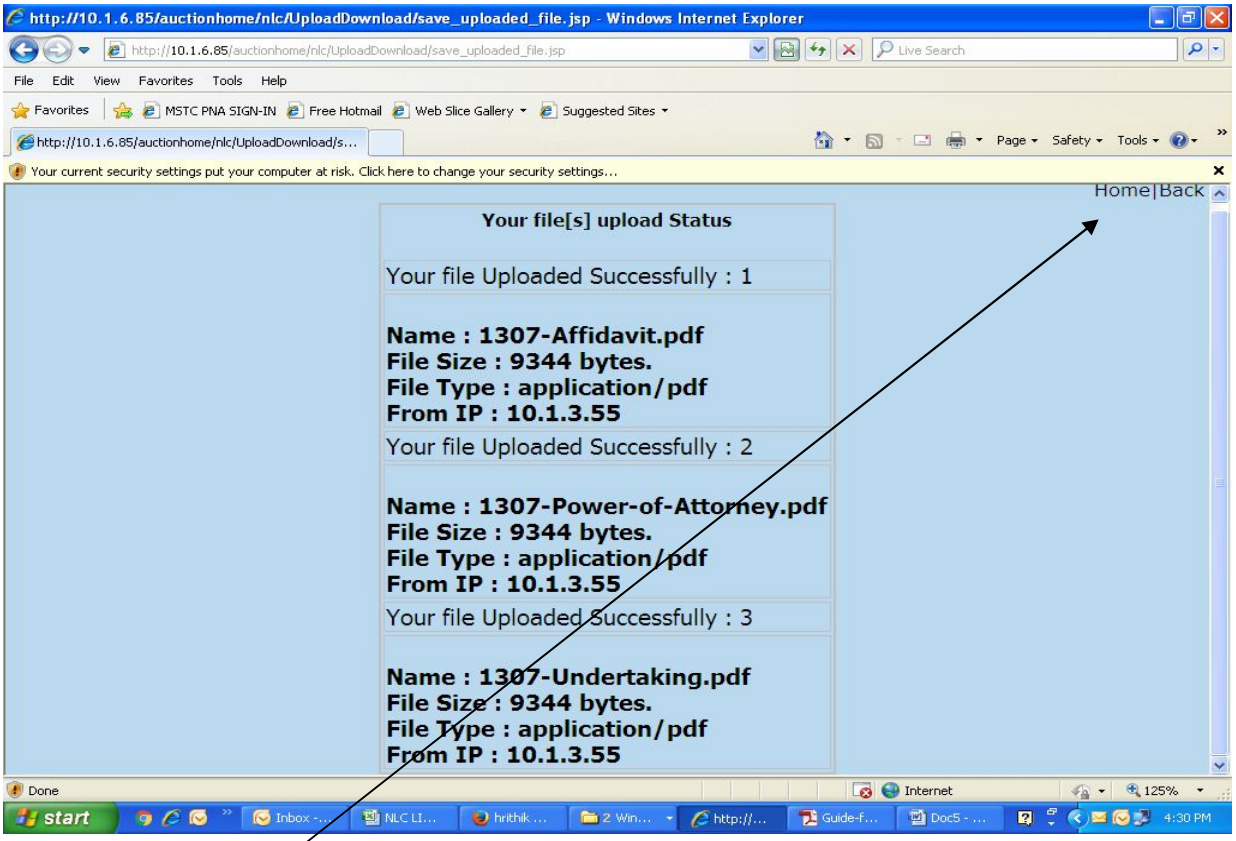
3. Then Click on **Upload Documents. Then the following screen will appear.**



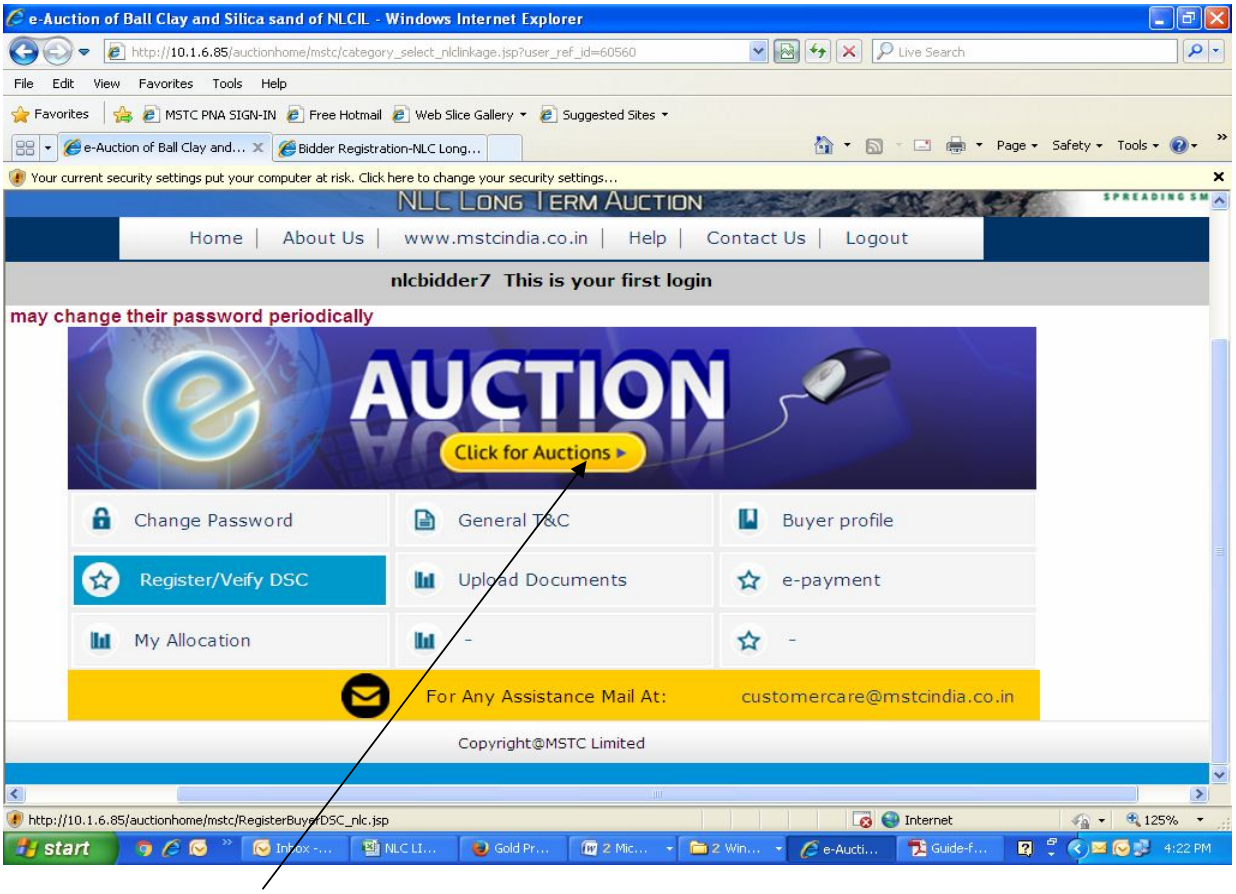
4. Browse the files.



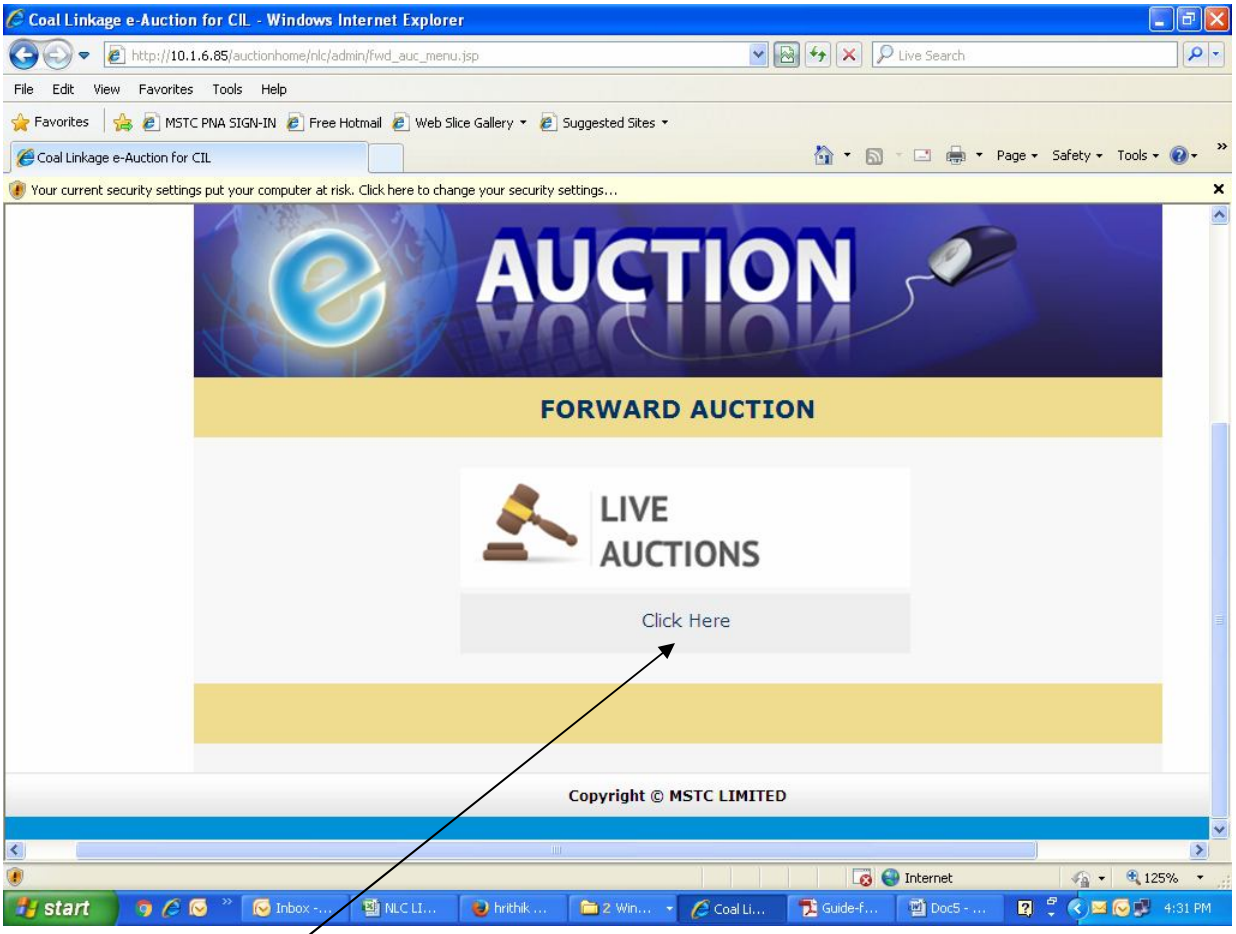
5. Click on Upload button. The following screen appears.



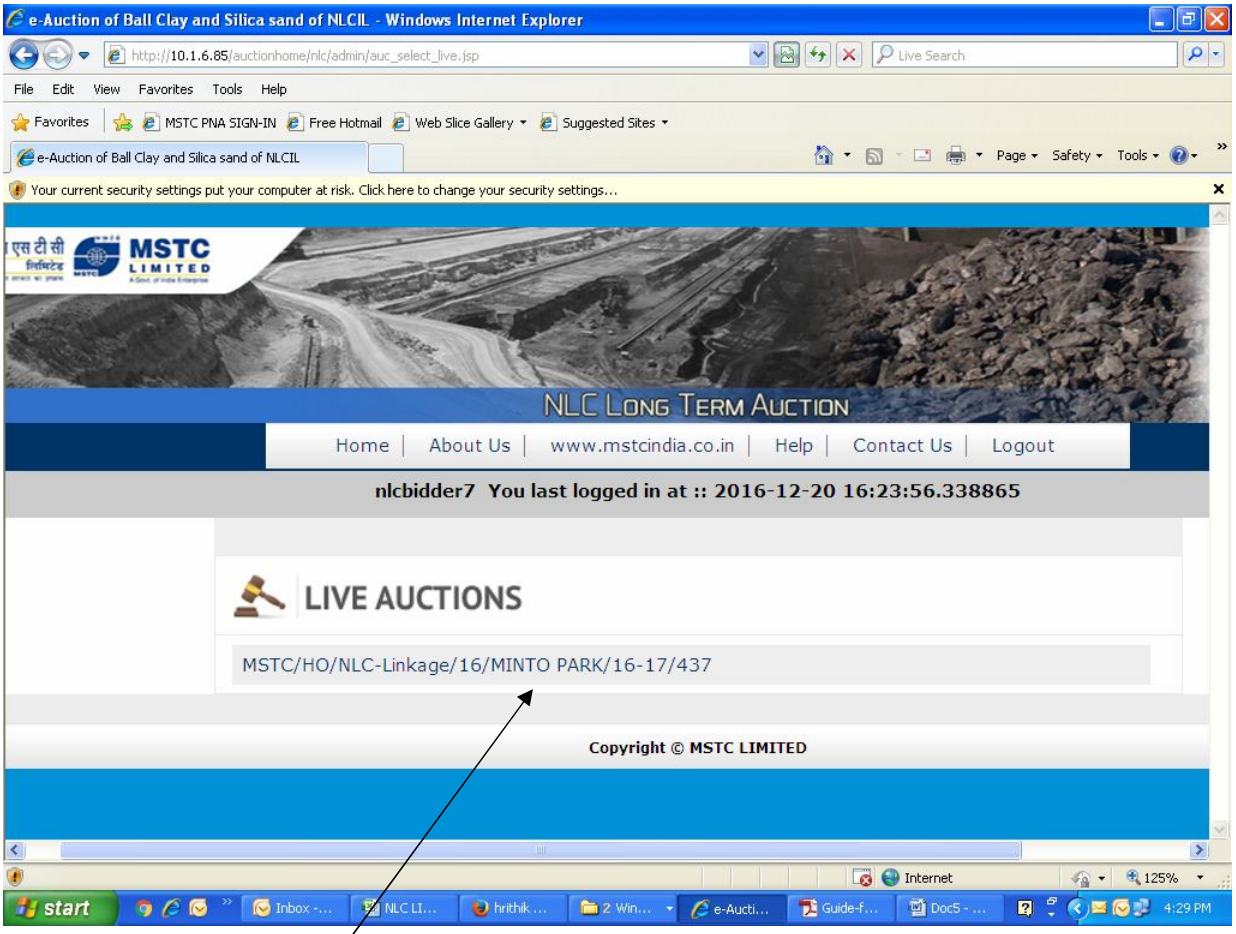
6. Click on **Home** button to go back to the Home page.



7. Click on **Click for Auctions**

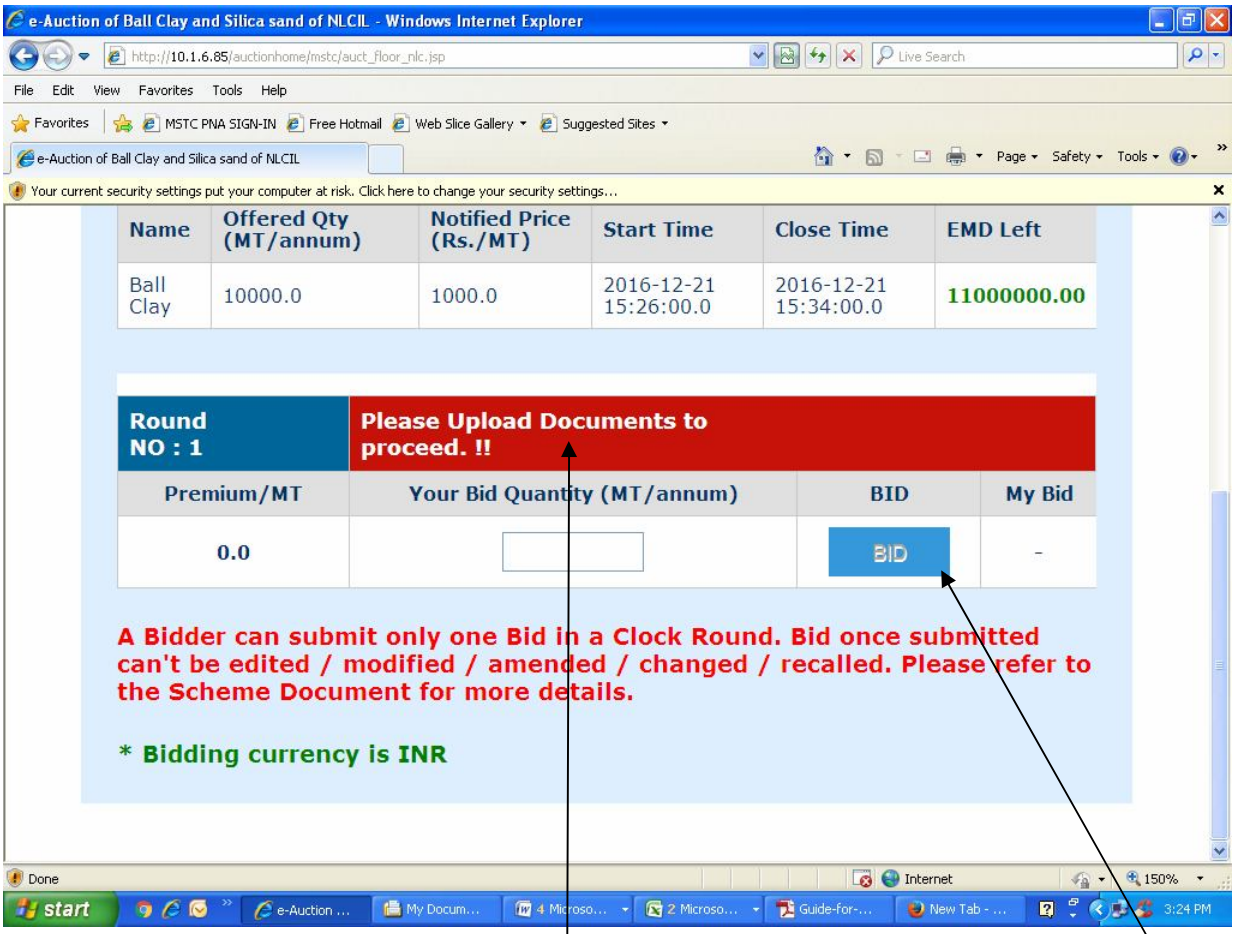


8. Click on **Click Here**



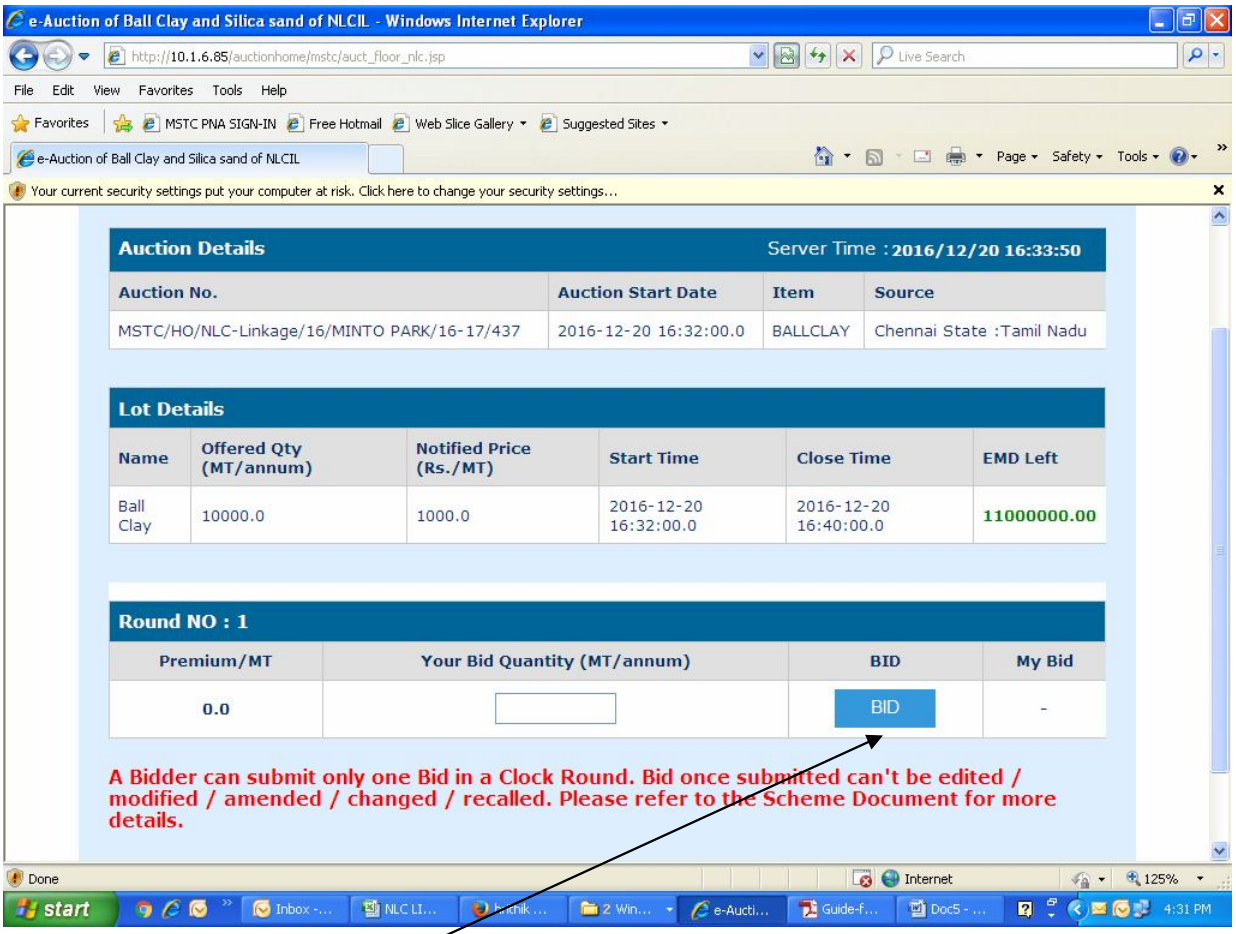
9. Click on the Auction Number in the above screen.

Auction Floor for Round 1



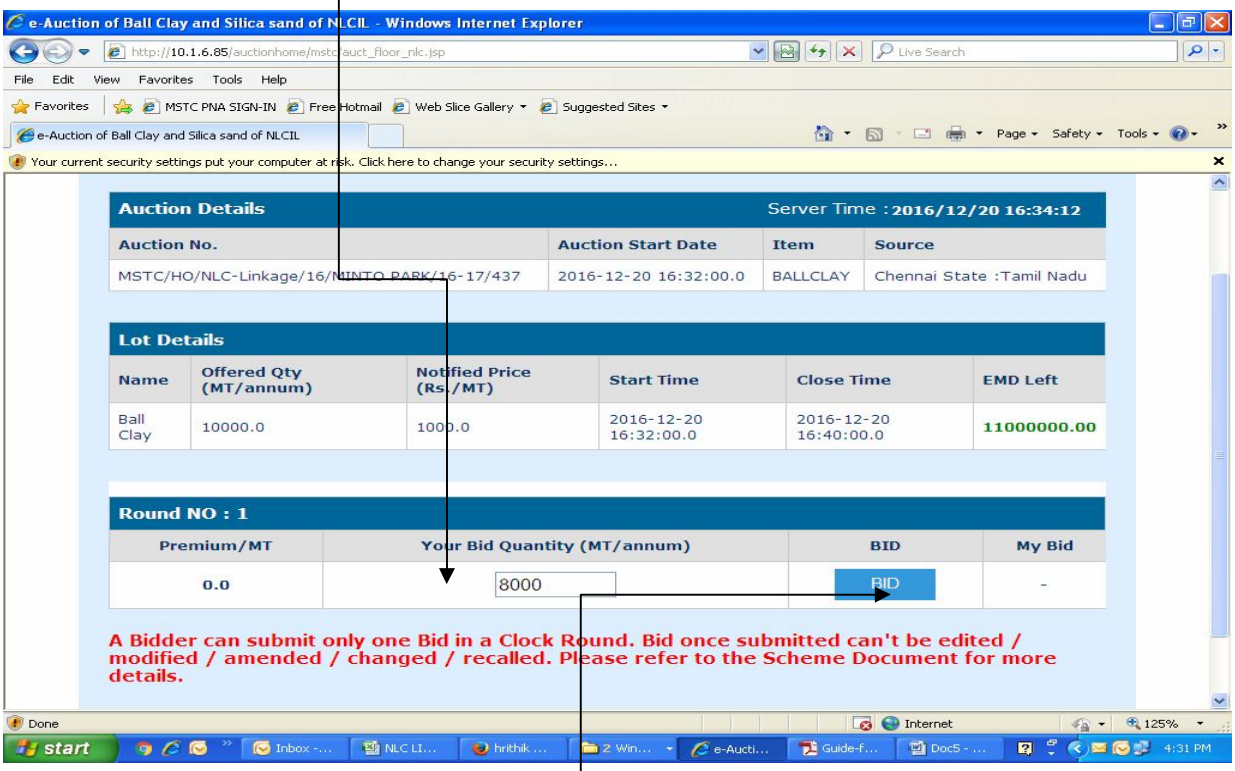
10. If the documents are not uploaded in the **Upload Documents** link, then the **Bid** button remains disabled in the auction floor and an **alert message** is given to upload the documents to proceed for bidding.

Auction Floor for Round 1

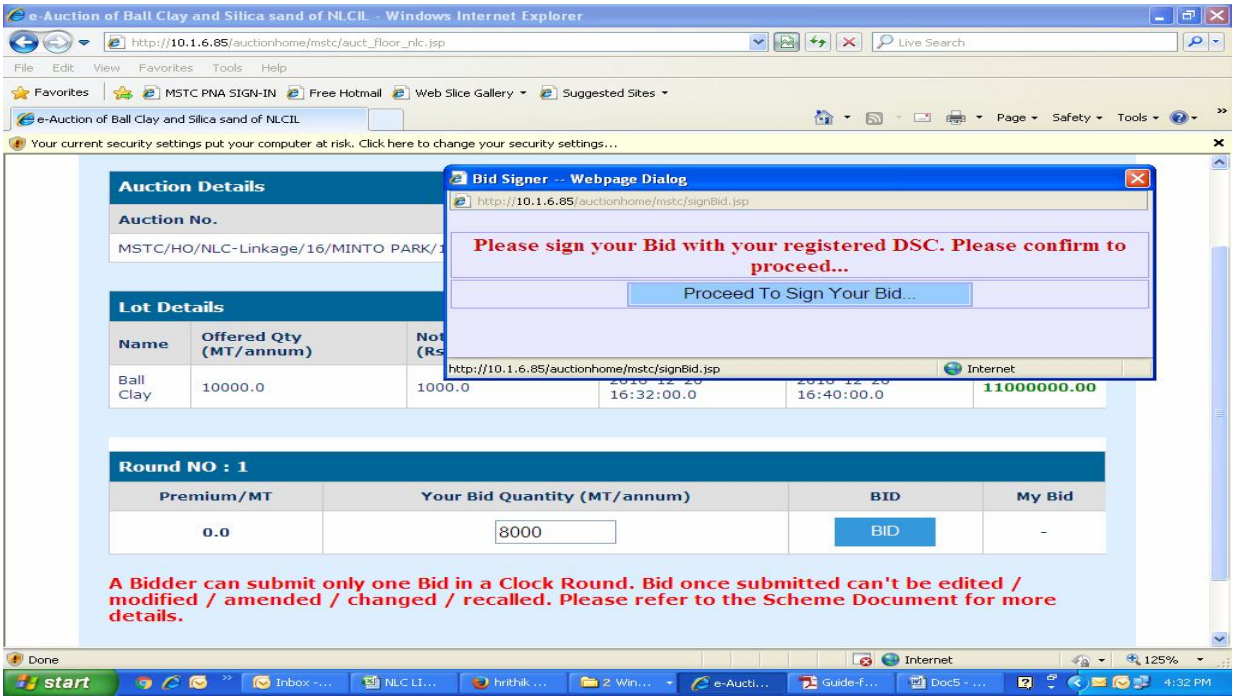


11. Auction floor with Bid button enabled after the documents are uploaded. So it is advised that the documents are uploaded before the start of e-auction.

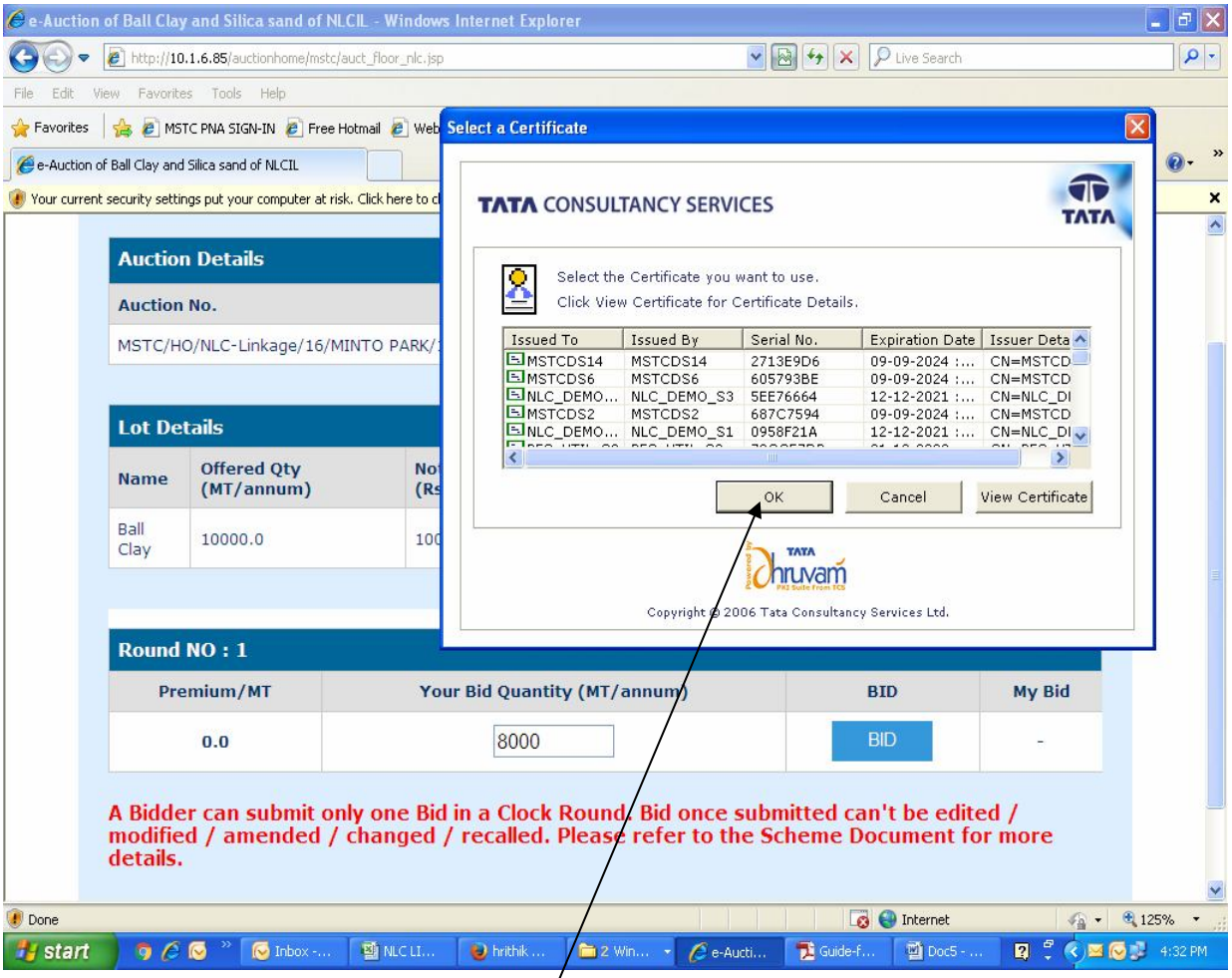
12. To submit bid, type **Your Bid Quantity** in the space provided as shown.



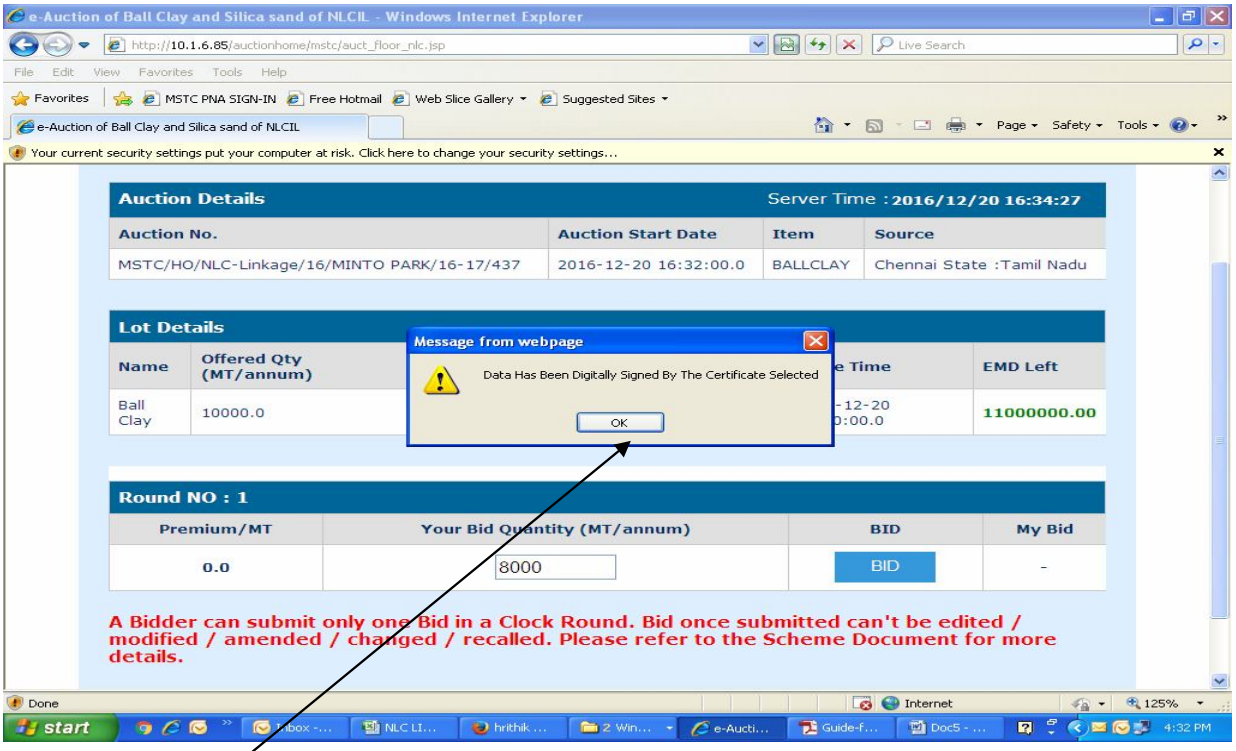
13. Click on **Bid** button.



14. Click on Proceed to Sign Your Bid. The TCS Window will appear and display the DSC as shown below.

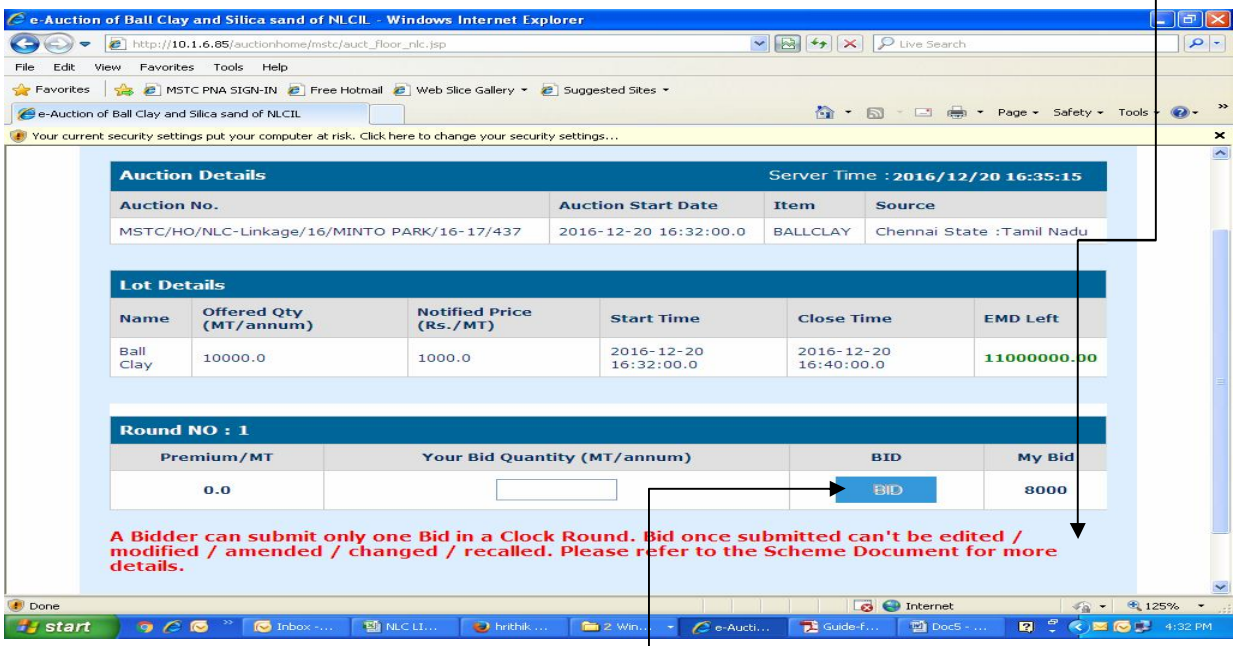


15. Select your registered DSC. Click on Ok. Provide the PIN for the DSC.



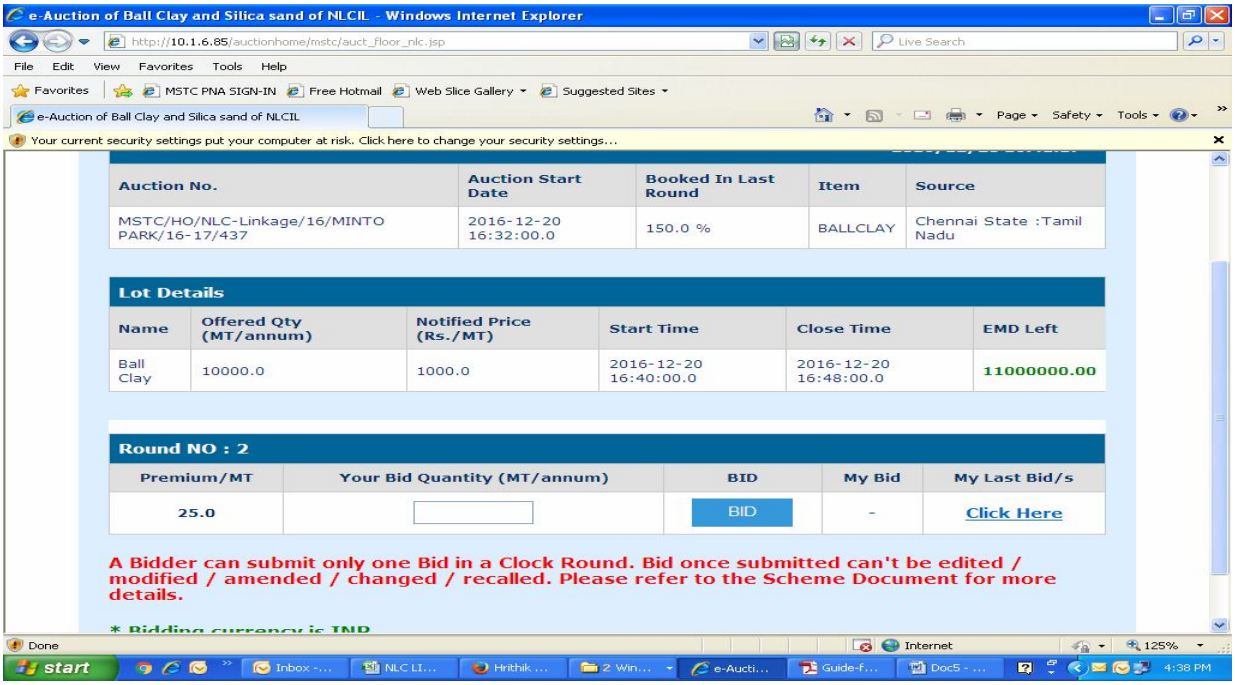
16. Click on OK to proceed.

17. If the bid is recorded by the System, the screen will display the bid quantity under My Bid as shown below.

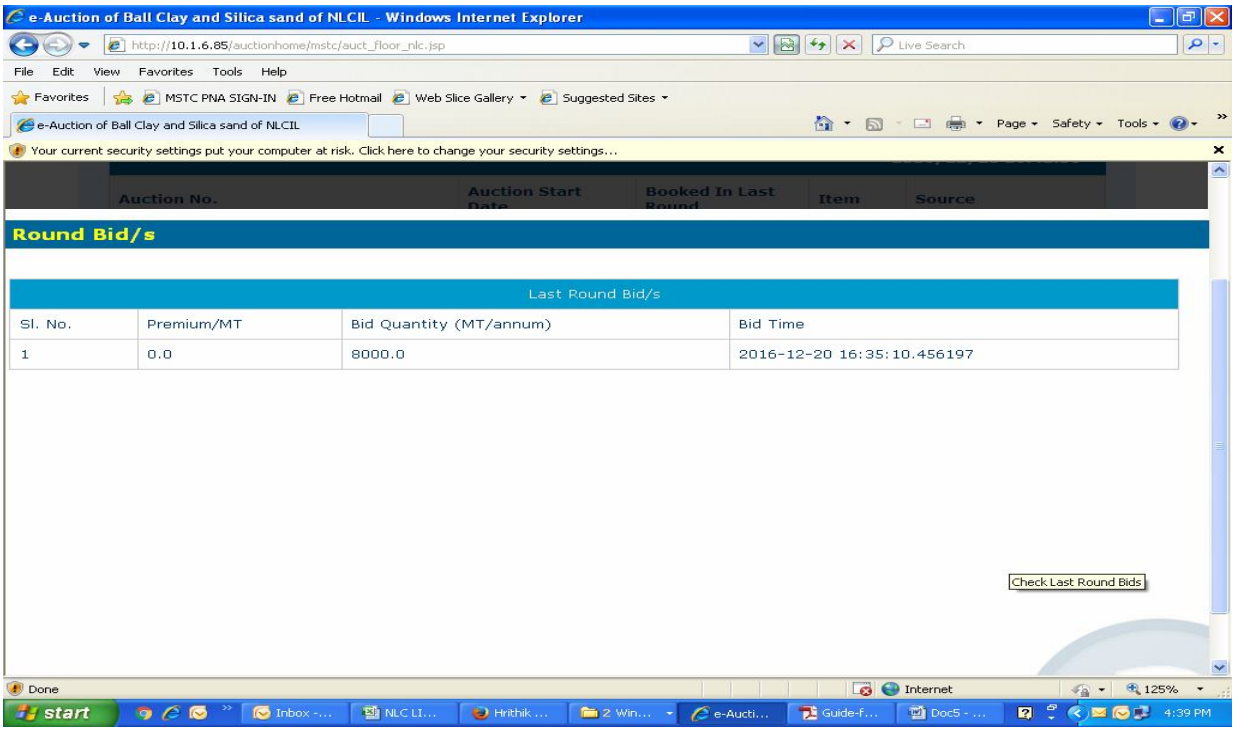


18. The BID button will get disabled for the bidder for the Round.

Bid Floor in Round 2 and above.

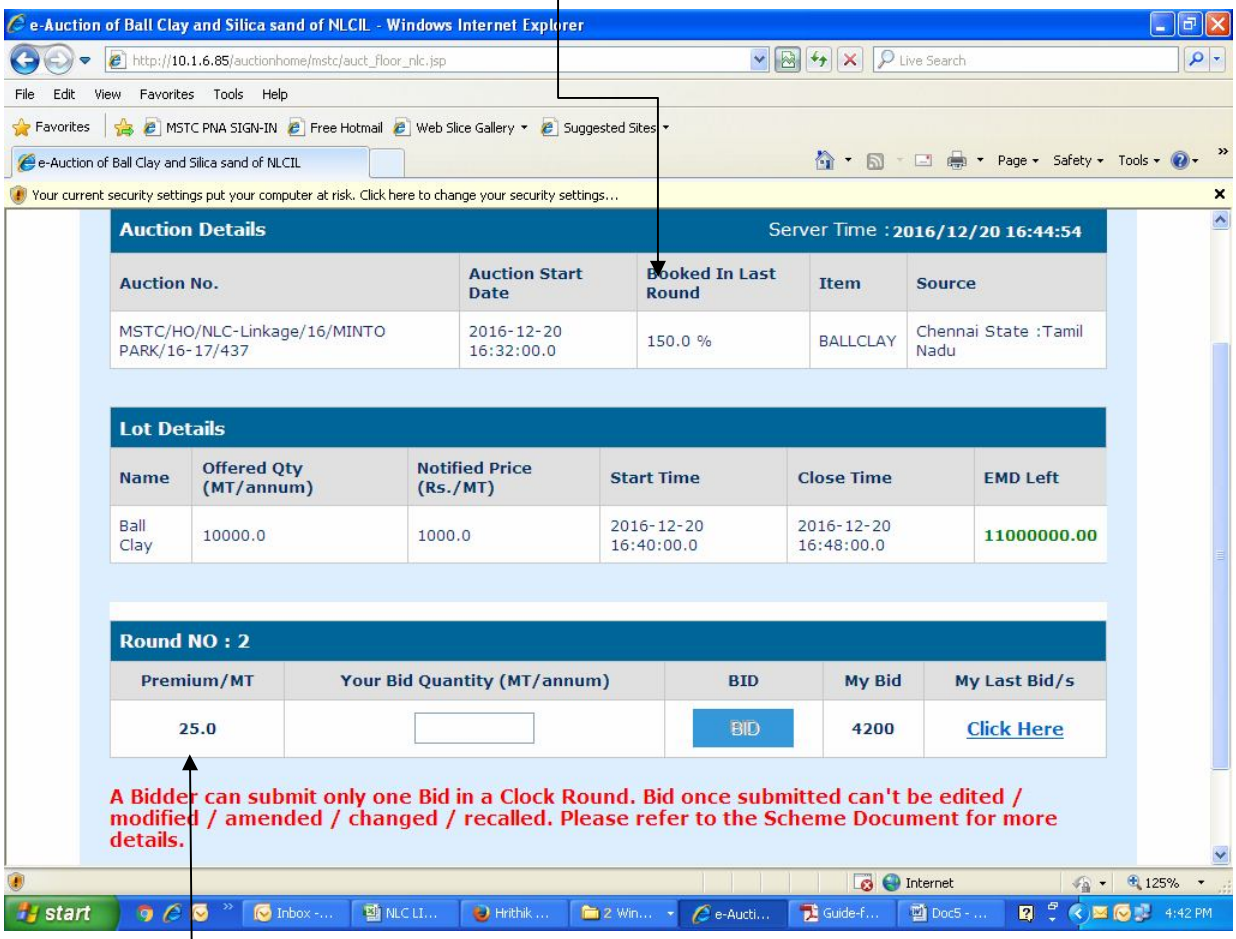


19. In Round 2 and above, the Bid Floor also displays to the bidder its bids in earlier Rounds for reference through the link My Last Bid/s (Click Here). Clicking on this link, the bidder gets a pop up Window as shown below.



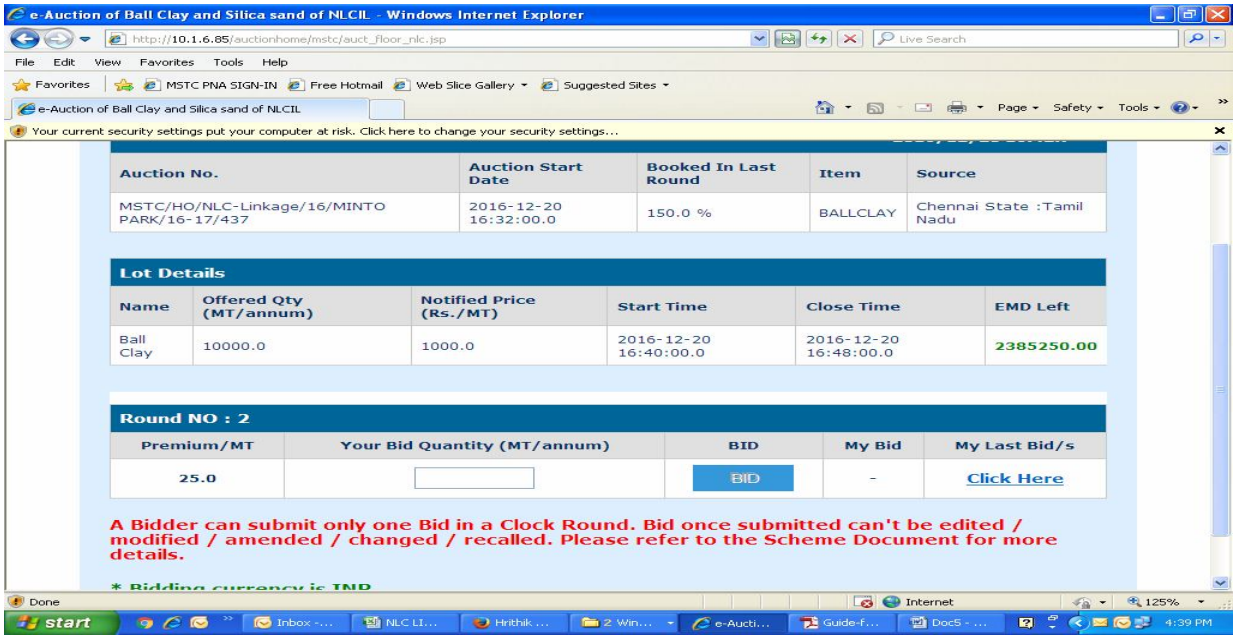
20. Close the Window to go back to the Bid Floor.

21. The percentage of Offered Quantity booked in the Last round is also shown in the auction floor.

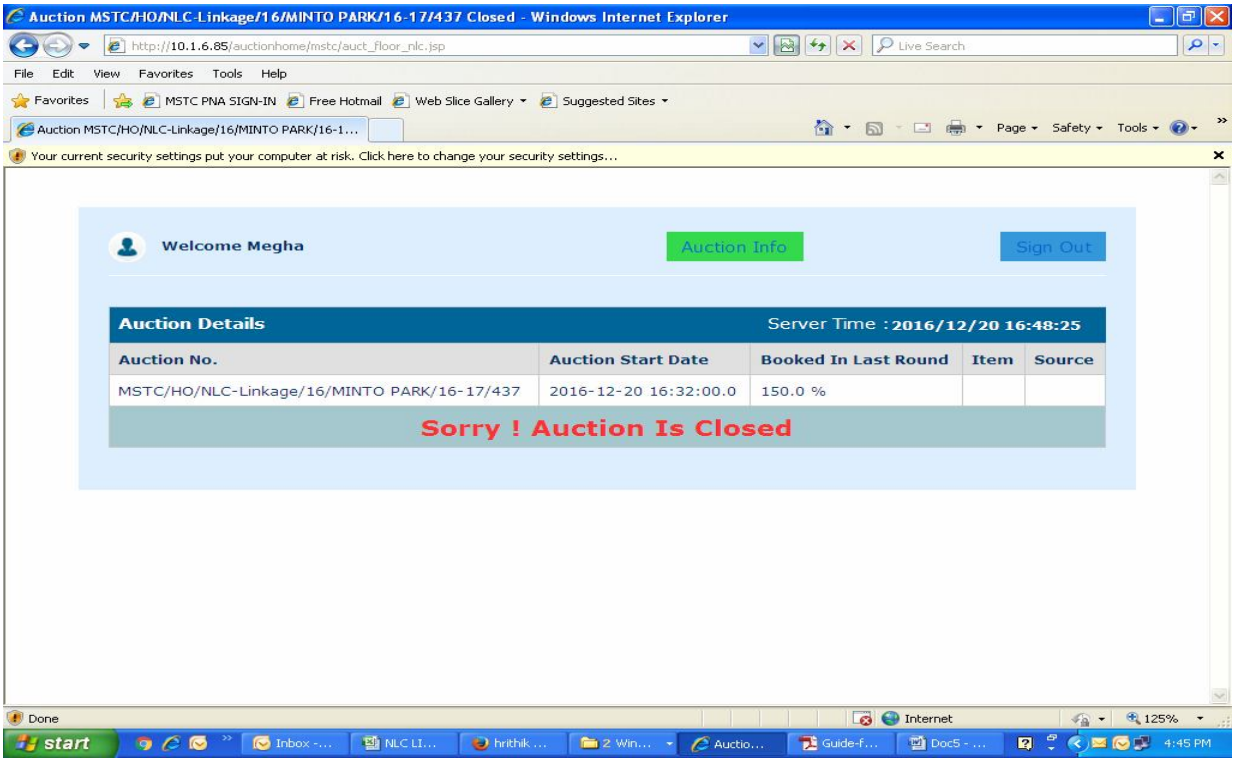


22. The Premium applicable for ongoing Round is shown here.

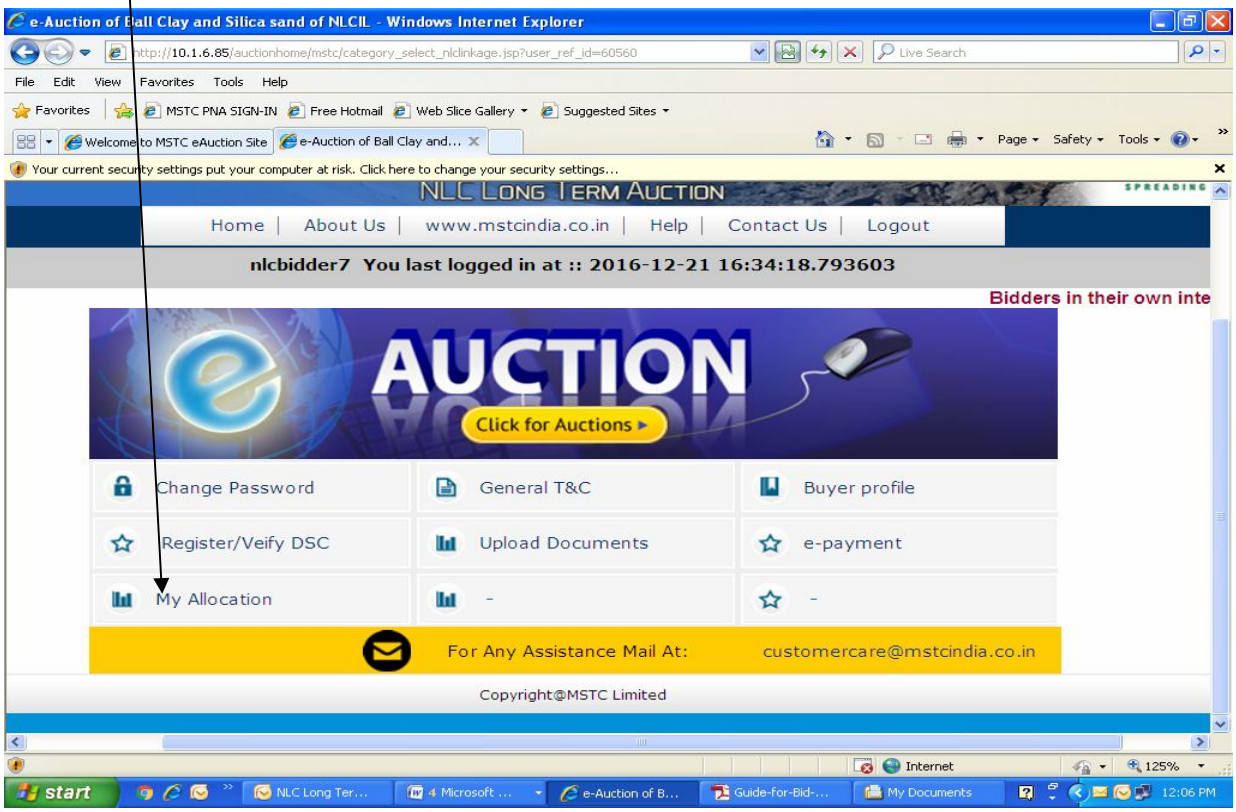
23. If a bidder doesn't bid in the previous Round, it can't bid in the on-going Round. The BID button remains disabled.



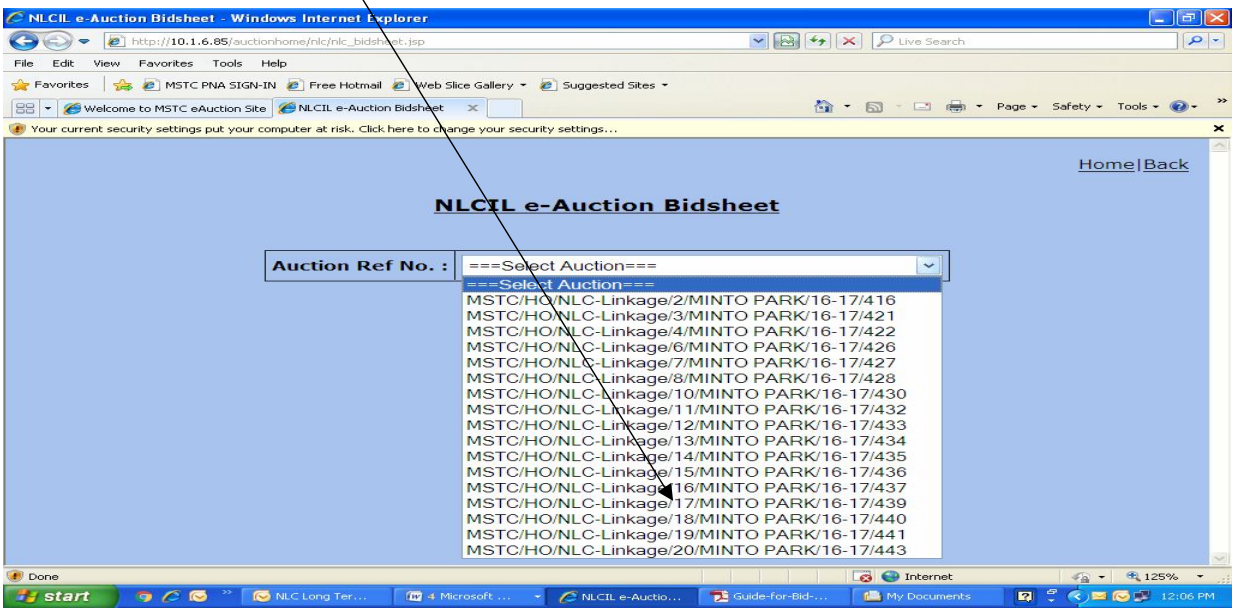
24. When the auction closes for the source, following message is displayed.



25. After the close of auction, a bidder may check its allocation through the link My Allocation as shown below.



26. Select the auction No from the dropdown Menu as shown below.



27. On selection of the Auction No, the following screen will appear.

Home|Back

NLCIL e-Auction Bidsheet

Auction no :-MSTC/HO/NLC-Linkage/16/MINTO PARK/16-17/437 from 20.12.2016 to 20.12.2016					
Result round : Round 1	**Close Time last Round:** 2016-12-20 16:40:00.0			**Premium/MT :** 0 (0.00 % of Notified Price)	
Grade:- 1	**Description :**-Ball Clay	**Quantity :-** 10000.0	**Location :**-Chennai State :Tamil Nadu	**Mode of Delivery :**-ballclay	**Notified Price (Rs/tonne):**-1000
Buyer				**Allocated Qty**	
mstc/NLC Test Company3/1307				5330.00	
Total Allotted Quantity:-5330.00				**Total Revenue (Rs) :**-5330000.00	

28. Please also refer to the Scheme Document for the rules of bidding.