



NAFED

60 Years of Service

EMPANELMENT OF JUTE MILLS BY
M/s. MSTC FOR SUPPLY OF JUTE
BAGS THROUGH M/s. NAFED
KOLKATA TO VARIOUS STATE
FEDERATIONS

NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INDIA LTD.

20-B, ABDUL HAMID STREET, 2nd FLOOR, KOLKATA-700069

Tel- 033-22483729,22316365 FAX- 22107408. E-mail- nafkol@nafed-india.com;

nafedkolkata@gmail.com , Web:-www.nafed-india.com; Twitter: @nafedindia



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NAFED invites empanelment from reputed Jute Mills for supply of different gunny bags as per BIS specification for onward dispatch to various State Federations. **Only Jute Mills are allowed for empanelment**

ELIGIBILITY FOR EMPANELMENT: (Documents to be Submitted while Registration)

1. The Jute Mill be the individuals, proprietary or partnership firms, registered companies or any other legal entities having own manufacturing facilities of New Jute Bags for packing of Pulses & Oilseeds are eligible for empanelment and accordingly a contract will be executed with such bidder.
2. The Jute Mill establishment should be in operation for at least last three year on the date of submission of empanelment documents. In support of this, preferably copy of registration and copies of audited balance sheet and profit & loss account of respective period certified by a Chartered Accountant may be enclosed.
4. The Jute Mill should have supplied 50/100kg New Jute Bags (SBT, B-Twill, A-Twill & Hessian) to Various Departments/companies preferably for a minimum of three years. Copies of work order or other proof are to be enclosed with the bid (Annexure-I).
5. The Jute Mill is required to submit certified copy of the GSTN registration certificates, relevant PAN cards, Excise Duty, Import & Export License, partnership deed in case of partnership firm, Memorandum & Article of Association in case of Registered Company or like documents, as the case may be (Annexure-I).
6. The Jute Mill has to submit the production capacity certificate copy while filling for empanelment.
7. The Jute Mill will be not be exempted on EMD amount upon submission of MSME certificate.
8. An undertaking to the effect that the Jute Mill has not been debarred/disqualified/suspended/blacklisted from making supplies by any Government Organization on account of any valid reason shall be submitted along

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with the bid. The bid of bidder who has been so debarred/disqualified/suspended/blacklisted will not be considered for evaluation.

9. The Jute Mill should be able to satisfy the NAFED of its capability of supplying different Jute Bags as mentioned in the tender document in accordance with tender's terms and conditions.
10. If Required by NAFED, Jute Mill shall furnish all documents establishing the eligibility and conformity to the Bid Document of all Goods and Services, which the Bidder proposes to work/supply under the Contract. The bidder should ensure that all certified copies are legible.
11. The Jute Mill should supply Jute Bags as Per BIS Specification. The Self Certificate to be produced for the same by the Jute Mill.

CLARIFICATION/OTHER INFORMATION OF EMPANELMENT PROCESS:

For any clarification/other information in regard to this IFB, queries may be sent to the Branch Manager, NAFED Kolkata in writing within Stipulated Time for Registration.

TERMINATION

M/s. NAFED may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier reject the offer in whole or in part.

Breach of contract shall include, but shall not be limited to the followings;

- a) The Supplier unable to supply the offered quantity of the Units within prescribed time limit mentioned by M/s. NAFED.
- b) If the Supplier fails to promptly correct the defect in the supplied goods in the time limit given by M/s. NAFED or
- c) If the Supplier fails to perform any other obligation(s) under the Contract; or
- d) The Corporation or the Supplier goes bankrupt or goes into liquidation other than for a reconstruction or amalgamation;

Notwithstanding the above, M/s. NAFED may terminate /reject the offer for violation of any law, for any reason of quality of supply; or for any irregularity committed by the bidder or any other like reasons.

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If the Contract is terminated, the Supplier shall stop supply immediately. In the event of termination of contract by M/s. NAFED on account of breach of any terms and conditions of the contract by the supplier the entire EMD amount given by the supplier will stand forfeited.

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Annexure-I

FORMAT FOR APPLICATION FOR JUTE MILL EMPANELMENT

APPLICATION FORM FOR JUTE MILL EMPANELMENT OF INDIAN MANUFACTURER:

A. AUTHENTICATION OF JUTE MILL PROFILE

1. Name of Jute Mill:
2. (a) Registered Address with Contact No. & E-mail ID:
(b) Factory Address with Contact No. & E-mail ID:
3. Type of Jute Mill: Large Scale Industry/Medium Enterprise/Small or Micro Enterprise / SC, ST Small or Micro Enterprise:
4. Constitution of Jute Mill:
Proprietorship/Partnership/Limited Liability Partnership/Private Limited/Public Limited / Society/ Others:
5. Company Identification Number (CIN) / Udyog Aadhar No. (if not proprietary firm)/: Aadhar No. (Proprietor) and Director's Identification Number (DIN) of all Directors of the Jute Mill:
6. Date of Incorporation :
7. PAN Number :
8. GST Number :
9. Bank Details:

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Jute Mill Banker's Name	Bank Account Name	Bank Account Number	Bank IFSC Code

10. Years of Business Experience in dealing with Government Organizations:
11. Details of Top Three Orders (Item & Value wise) received annually in last three financial years in descending order value and whether executed successfully(year-wise):

(A) From Different Organizations/ Departments:

S. No.	Last Three Years (2017-18, 18-19, 19-20)	Ordering Organization / Deptt. Agency	Item Name	Quantity	Order Value	Status of Execution*/ Non-execution
1.						
2.						
3.						

***ExecutionmeansfinaldeliveryandacceptanceofGoods/Servicesorreceiptof payment.**

12. Whether the item is covered under Memorandum and Article of Association of Firm: Yes / No
13. Whether the Firm is Debarred /Blacklisted by any Government Organisation:

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14: Whether Jute Mill is having Export & Import license: If Yes, kindly submit during the time of registration.

15. Production Capacity:

B. FINANCIAL CAPACITY

1. Annual Turnover of the Company with Profit /Loss Statement of last threeyears:

S. No.	Financial year	Turnover in Rs. (InLacs)	Profit or Loss	Profit/loss Amount(In Lacs)	Whether Audited
i)					
ii)					
iii)					

(E-Signed by Authorised Signatory of the Seller)

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Process of Empanelment:

A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

1). Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → Psu/Govt depts → Click On MSTC → Register as Vendor Filling up details and creating own user id and password → Submit.

2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

Bidders are advised to refer to the VENDOR GUIDE and VIDEO GUIDE available under "VIEW VIDEO" Link at www.mstcecommerce.com/eprochome for detailed guidance

In case of further clarification, please contact MSTC, (before the scheduled time of the e-tender).

Contact Details (MSTC):

For Technical Help:

Contact Help desk: **03322901004, 03340645207, 03340609118, 03340645316**

For specific queries/ clarifications, please contact MSTC at

1. Mr. Sabyasachi Mukherjee, Manager, ERO, Mobile No. 07278030407 email: smukherjee@mstcindia.co.in
2. Mr. K Kranthi Kumar, Asst. Manager, ERO, Mobile No: 09174009882, email: kkkumar@mstcindia.co.in
3. Mr Ghanshyam Prasad, Assistant Manager, ERO Mobile No. 9998024487, gprasad@mstcindia.co.in

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B) System Requirement:

- i) Windows 7 and above Operating System
 - ii) IE-9 and above Internet browser.
 - iii) Signing type digital signature
 - iv) JRE 8 update latest version and above software to be downloaded and installed in the system (File Name- Windows X86 Offline)
- To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level

C) Submission of documents for empanelment.:

The vendors after completion of vendor registration process shall submit the documents mentioned in the Annexure-I (FORMAT FOR APPLICATION FOR JUTE MILL EMPANELMENT) at e-mail kkkumar@mstcindia.co.in and gprasad@mstcindia.co.in. The vendor should clearly mention the **user id** of the vendor registration obtained at the time of vendor registration in our web site https://www.mstcecommerce.com/eprochome/mstc/buyer_login.jsp. Documents received without **user id shall not be considered under any circumstances.**

Schedule of empanelment:

Sl.No	Description	Date and time
1	Publication of Notice for empanelment	15.09.2020
2	Start date of sending documents through e-mail	15.09.2020
3	Last date of submission of documents through e-mail	28.09.2020 on or before 2:00 PM

MSTC/NAFED reserves the right to cancel or reject or accept or withdraw or extend the empanelment process in full or part as the case may be without assigning any reason thereof.

No deviation of the terms and conditions of the EOI document is acceptable.

MSTC has the right to cancel this EOI or extend the due date of receipt of bid(s) without assigning any reason thereof.

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Any other document uploaded which is not required as per the terms of the EOI shall not be considered.

Vendors are requested to submit document well in advance. No request for acceptance of documents after the last date and time shall be entertained under any circumstances.

Mere submission of document does not entitle the vendor for any claim on contract.

The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, Punitive action including suspension and banning of business can also be taken against defaulting bidders.

The issue of this EOI does not imply that MSTC/NAFED is bound to empanel or to appoint the vendor, as the case may be and MSTC/NAFED reserves the right to reject all or any of the documents without assigning any reasons whatsoever. Any decision taken by MSTC/NAFED in such regard shall be final and binding on all interested parties.

Bidders are advised to refer to the “Vendor Guide” and a “Video Guide” before proceeding with the tendering process.

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